

BLENNERHASSET AND TORPENHOW PARISH COUNCIL

Clerk: Mrs. J. Rae, 33 Scholars Green, Wigton, Cumbria, CA7 9QW

Tel: 016973 42138

Email: bandtpc@gmail.com

1st May, 2019

Dear Councillor,

You are summoned to attend the Annual Meeting of the Parish Council on Wednesday 8th May 2019 in Torpenhow Village Hall commencing at 7.30 p.m. The business to be transacted is set out below.

The meeting will be preceded by the Annual Parish Meeting at 7.00 p.m.

I trust you will be able to attend.

Yours faithfully,



Parish Clerk

A G E N D A

1. Election of Chairman for council year 2019/20.
2. To receive the Chairman's declaration of acceptance of office.
3. To receive apologies for absence.
4. To authorise the Chairman to sign the minutes of the meeting held on 13th March 2019.
5. To receive declarations by elected and co-opted members of interests in respect of items on this agenda.
6. The Clerk to report on any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
7. Public Voice Slot – Members of the public have the opportunity to raise any questions relating to the items on this agenda.
8. Reports from Outside Bodies:
 - (a) Allerdale Borough Councillor
 - (b) Cumbria County Councillor
 - (c) Police Community Support Officer

9. Highways - To consider highway matters:
 - (a) Highway maintenance
 - (b) Speed Monitoring
10. Planning – To consider planning matters
 - (a) Applications received
 - (b) Decisions
11. Financial Matters
 - (a) To receive a copy of the financial statement
 - (b) To note the NJC pay increase for parish clerks
 - (c) Cheque Signatories – To update the mandate
 - (d) To approve accounts to be paid:

Internal Auditor	£ 85.00
CALC – Annual Subscription	£140.72
Torpenhow Village Hall – Room Hire 13.3.19	£ 24.00
12. Annual Audit
 - (i) To approve and authorise the signing of the Annual Governance Statement
 - (ii) To approve and authorise the signing of the Statement of Accounts
 - (iii) To approve and authorise the signing of the Certificate of Exemption
 - (iv) To note the Period of Exercise of Elector's rights
 - (v) Publication on Website
13. Correspondence - Receipt of new correspondence (schedule attached)
14. Blennerhasset Playing Field – To receive an update
 - (a) Blennerhasset & Baggrow Playing Field Committee
 - (b) Registration of the legal title
 - (c) Blennerhasset Play Area – Annual Inspection
 - (d) Grass Cutting - To consider the tenders received for grass cutting
 - (e) Blennerhasset School – to consider the correspondence received (copy attached)
15. Village Greens – To receive an update
 - (a) Blennerhasset
 - (b) Torpenhow
16. Riverbank, Blennerhasset – To receive an update and consider the quotation received for weed spraying
17. Notice Board/Map Board – To receive an up-date
18. Defibrillator –Torpenhow – To receive an update
19. Trees at Blennerhasset/Tree Liabilities
20. Vacancies on the Parish Council following the Election – To fill by co-option
21. Agenda items for the next meeting
22. Date of next meeting:
17th July 2019 – Blennerhasset & Baggrow Social Centre