**Draft Minutes of the Meeting of the Parish Council held in Torpenhow Village Hall on Wednesday 18th July, 2018 at 7.30 pm**

Present: Cllrs. J. Bowe, A. Little (Chair), W. Powley, A. Raine

Also present: Cllr. J. Mounsey, Allerdale Borough Council (for part of the meeting)

One member of the public for item 5 on the agenda (Public Voice Slot)

**2086 Apologies for absence**

Apologies for absence were received from Cllrs. R. Richardson and A. Bowness, Cumbria County Council.

**2087 Minutes 9th May and 16th May, 2018**

The minutes of the Annual Meeting held on 9th May, 2018 and the minutes of the Extra Ordinary Meeting held on 16th May, 2018 were accepted as a true record and were signed by the Chairman.

**2088 Declarations of Interest**

No declarations of interest were received.

**2089 Dispensation Requests**

None received.

**2090 Public Voice Slot**

One member of the public was in attendance and raised the following matters:

The lack of publicity for the Police Drop Ins held at West Street Surgery in Aspatria and the Coop or Lidl at Wigton. It was agreed that the Clerk would obtain the dates and times from the PCSO for display on the parish notice boards and inclusion in Binsey Link;

The wooden seat at West End, Torpenhow requires some refurbishment work;

The ‘Drive Slowly’ sign near Park View, Torpenhow is missing;

Can anything be done to alleviate the parking issues outside the bungalows in Torpenhow;

Whether an additional village map could be sited in Torpenhow and if a sign could be added to the existing map board so it can be clearly identified.

**2091 Reports from Outside Bodies**

(a) Allerdale Borough Council – Cllr. Mounsey reported that 10p swims for children under the age of 16 are back for the school holidays. Pools taking part in the scheme include Wigton Cockermouth and Maryport. Cllr Mounsey also reported that at a recent Licensing Committee meeting the Borough Council agreed changes to the taxi licensing criteria by introducing a new knowledge test.

(b) Cumbria County Council – Apologies had been received from Cllr Bowness.

(c) Police Community Support Officer – A report had not been received.

**2092 Project Groups**

Aspatria Rural Partnership

The Chairman and Cllr Raine attended the meeting of the Partnership held on 5th July. The minutes from the meeting had been circulated. The meeting mainly focussed on the proposal for a major road network and the feedback from the meeting convened by Sue Hayman MP with ARP on 15th June. The ARP’s majority view was that the A595 would be a better target to receive any investment offered. However, it was also recognised that there were already serious negative impacts along the A595 particularly around junctions in and out of Bothel and Torpenhow. Members agreed to oppose any move to increase traffic on the A595 until the junctions are improved. The next meeting of ARP will be the AGM to be held on Thursday 6th September, 2018.

**2093 Highways**

1. Maintenance

Concern was raised regarding the drainage issues and damage to the road surface on the Torpenhow to Cockbridge road in the vicinity of the access points to the United Utilities sites.

It was proposed that the Clerk should contact United Utilities to enquire when the remedial work in this area is planned to be carried out.

A visit from the gully wagon was requested.

(b) Speed Monitoring Device

Torpenhow – Cllr Raine had drafted a response to Cumbria County Council’s email regarding the traffic surveys carried out in Torpenhow. This was circulated for members comments prior to submission to Cumbria CC.

Blennerhasset – The Clerk had contacted Cumbria County Council to request a speed monitoring device be installed at the entrance to Blennerhasset. The response received advised that as Blennerhasset has a 30mph speed limit in place any speeding concerns should be forwarded to the police for them to consider enforcement or monitoring. It was also noted that a response had not been received from Reays bus company regarding the speeding issues reported at the last meeting.

(c) Traffic monitoring on the A595 - Enquiries had been made at Cumbria County Council why traffic sensors had been sited on the A591 and on the roads leading into the villages from the A595. Cumbria CC’s response stated that the automatic traffic counters on the various village roads onto the A595 and A591 are to collect traffic data to allow Cumbria County Council to gather technical evidence to help assess the need for improvements on the county's roads

**2094** **Planning**

1. Applications received:

 None

1. Decisions:

None

2/2017/0451 – Demolition of former garage and erection of 3 dwellings

Ellenside Garage

A response had not been received from the applicant in relation to the Parish Council’s query regarding the access to the development. It was agreed to leave this matter in abeyance.

**2095 Finances**

1. The financial statement at 30th June, 2018 had been circulated with the agenda.

Balances at 30th June, 2018

Nat West £7,715.88

Cumberland Building Society £5,001.55

Income Received:

COIF Charity £ 0.40

Electricity NW Wayleave £78.88

1. The following payments were approved for payment:

Blennerhasset & Baggrow Social Centre – Room Hire 8.11.17 and 14.3.18 £ 32.00

 Torpenhow Village Hall – Room Hire – 16.5.18 £ 9.00

 Clerk’s account Quarter 1 £332.98

 HMRC – PAYE Quarter 1 £ 83.24

 Clerk’s expenses Quarter 1 £149.02

**2096 Correspondence**

Correspondence received since the last meeting had been circulated to members:

Cumbria County Council – Restoration of Traditional Directional Signage and Milestones - Cumbria County Council are preparing an inventory in relation to the location and condition of traditional direction signs and milestones in the County. Members advised there are four traditional cast iron sign posts one sited at Stanger Hill, one at West End, one near the bus shelter, Torpenhow and one sited at Blennerhasset, all require painting. There are two milestones one at Kirkland which had been refurbished last year and one in the layby at Cockbridge which requires refurbishment.

CALC – Footway lighting in Parishes - Following the correspondence received in April from the Borough Council’s Finance Director CALC are to arrange a meeting with the Chief Executive at the Borough Council to discuss the issues

CALC – Further Update on GDPR and Data Protection Bill -The Data Protection Policy and Privacy Notice had now been included on the website. CALC had confirmed that it was not necessary for parish councils to appoint a Data Protection Officer but it was a requirement for the parish council to be registered with the Information Commissioner’s Office

United Utilities West Cumbria Supplies Project – Stakeholder Update May 2018

Cumbria County Council – Traffic Surveys – Blennerhasset

Allhallows PC – Blennerhasset Playing Field

Blennerhasset Village Hall – Defibrillator Fund

Blennerhasset Village Hall – Minutes and Income/Expenditure 2017/18

Blennerhasset Playing Field Committee

Blennerhasset and Baggrow Defibrillator Fund

CALC Circular June 2018

Cumbria County Council – Reays 39 Aspatria – Wigton – Carlisle Bus Service

Cumbria Community Foundation – Application Outcome

Applications for co-option onto Parish Council

ARP Agenda 5 July 2018

ARP Minutes 5 July 2018

Cumbria County Council – Reays 39 Aspatria – Wigton – Carlisle Bus Service – New Service – The new timetable will be displayed on the notice board in Blennerhasset.

West Cumbria Supplies Project – Retained Accesses – United Utilities have received requests to retain some access points in the parish. UU intend to submit planning applications to make these temporary accesses permanent. The parish council will be consulted through the normal planning process.

CALC – Registering with the ICO

Torpenhow Village Hall – UU Legacy Fund

Additional correspondence received:

CALC Circular July

United - Utilities - Request to retain signage posts

Clerks and Councils Direct

ARP – Email to Sue Hayman MP

**2097 Blennerhasset Playing Field**

1. Blennerhasset and Baggrow Playing Field Committee – An update since the last parish council meeting was provided:
* Notification had been received that two members of the Playing Field Committee had resigned.
* Allhallows Parish Council had responded to the parish council’s request to hold a meeting to discuss the future arrangements for the grass cutting at the field stating that as they had a member on the Playing Field Committee they saw little point in meeting with the parish council.
* The next meeting of the Playing Field Committee will be held on 12th September at 6.00pm
1. Registration of the Legal Title
* The statement of truth signed at the last meeting had been forwarded to the solicitors to be submitted to the Land Registry.
* There were no developments to report regarding the transfer of the strip of land at the field

|  |  |
| --- | --- |
|  |  |

**209****8 Village Greens**

1. Blennerhasset Village Green – It was reported that the parish council’s application to the United Utilities Legacy Fund to enhance the village green at Blennerhasset had been unsuccessful. Members suggested that Cumbria Community Foundation be contacted to enquire whether the application could be re-submitted to be considered at a future Grants Panel.
2. Village Green at Whitrigg Junction, Torpenhow - A proposal was put forward that the area of land behind the seat at West End, Torpenhow should be landscaped and subsequently included in the future grass cutting contract. Members were in agreement that quotations should be requested from Strawberry Cottage Landscapes and two other contractors to provide top soil and re-seed the area.

Cllr Raine reported that the hedge needs trimming near the stile at the entrance to the footpath at West End, Torpenhow. The Clerk was requested to report this to Cumbria County Council Footpath Team and to enquire if there is any maintenance planned for the footpaths in the Parish.

**209****9 Defibrillators**

1. Torpenhow – The Clerk reported that the Village Hall Management Committee had been approached to enquire whether they would consider submitting an application to the United Utilities Legacy Fund for funding to install a defibrillator at the Village Hall. The Management Committee advised they would consider this further at their next meeting in August.
2. A request for a donation towards the installation of a defibrillator at Blennerhasset School had been received from Blennerhasset and Baggrow Village Hall Management Committee. Members suggested that an update on their funding requirements should be requested once the outcome of their application to the UU Legacy Fund is known.

**2100 Notice Board/Map Board**

A sketch of the replacement notice board showing the size and design had been provided by W.S. Reid Limited. Members discussed the positioning of the map board in the notice board and agreed that the design of the notice board was not practical. Cllr Powley agreed to discuss alternative options with the joiner.

**2101** **Weed Control on Pavements**

The responsibility for weed control on pavements was raised. Cllr Mounsey advised that it was not under the remit of the Borough Council but would most likely be Cumbria County Council’s responsibility. It was proposed that the weed spraying should be included in the grass cutting contract to be undertaken on an annual basis.

**2102 Torpenhow Village Signs**

Further to the request put to United Utilities to retain 8 signage poles left over from their site at Torpenhow to replace the posts on the village signs, UU had notified the parish council that unfortunately the contractors do not have any spare. It was agreed that Cllr Bowness be asked to follow up the suggestion that the County Council would replace the posts.

**2103 Printing Documents**

Members discussed ways of reducing or eliminating the necessity to print documents for parish council meetings. As all members are not on email or have access to a computer it was decided it was not feasible to be paperless at the present time. It was agreed that the parish council should work towards this in the future.

**2104 Dog Fouling Issues/Use of CCTV**

Dog fouling continues to be an issue on Blennerhasset Village Green. RESOLVED to continue to monitor the situation and pass any information on to the Street Scene Officer at the Borough Council.

**2105 Vacancies/Co-option of New Councillors**

Two expressions of interest for co-option onto the Parish Council had been received. RESOLVED that the interested parties be invited to attend the next Parish Council meeting on 19th September.

**2106 Agenda items for the Next Meeting**

No additional items added to the agenda.

**2107** **Date of Next Meeting**

As the Chairman will be unavailable on 12th September it was agreed that the next meeting will be held on 19th September 2018 at Blennerhasset & Baggrow Social Centre at 7.30pm.

The meeting closed at 9.20 pm

Signed……………………………….

Chairman

Date………………………………….